

MODEL BRANCH RULES

1. The Branch shall be known as theBranch of the Society for International Folk Dancing.
2. All members of the Society whose registered address lies within.....shall be members of the Branch
3. Exceptionally, members of the Society outside the area of the Branch may become members of the Branch with the consent of the Branch and Executive Committees.
4. The Branch shall be responsible for organising dances, classes and social events in its locality and for encouraging folk dance activities in neighbouring areas.
5. The Branch shall be bound by the objectives of the Society as set out in the Constitution, and shall not take part in any activity which is contrary to these objectives.
6. The Branch shall hold an Annual General Meeting each year. Notice of the meeting shall be sent to all members of the Branch. The quorum for proceedings at a General Meeting shall be ten members present personally.
7. The procedure for conducting the affairs of the Branch, including its General Meetings, Committee Meetings and elections, shall be in conformity with that laid down in the Constitution of the Society, but interpreted in the context of the Branch.
8. The Branch shall be run by a committee which shall consist of Chairman, Honorary Secretary, Honorary Treasurer and other members. The Committee shall nominate one of its number to attend meetings of the Executive Committee of the Society.
9. The Branch Committee shall hold office for one year and shall be elected by members of the Branch. The Honorary Secretary of the Branch shall request nominations for Committee members and shall be responsible for conducting the election.
10. The Honorary Secretary of the Branch shall keep a record of the addresses of all members of the Branch and shall circulate to members all notices and literature which they are entitled to receive.
11. The Honorary Treasurer of the Branch shall be responsible for all financial matters relating to the Branch and shall submit annual accounts for adoption by the annual General Meeting of the Branch.